# Southgate City Council Agenda

**Council Chambers**
**14400 Dix-Toledo Rd., Southgate, Michigan 48195**
Wednesday December 2, 2026

## 6:30pm Work Study Session

1. Officials Reports
2. Discussion of Agenda Items

## 7:00 pm Regular Meeting

*Pledge of Allegiance*

**Roll Call:** Ayres-Reiss, Gawlik, George, Graziani, Kuspa, Price, Rauch

**Minutes:**
1. Work Study Meeting Minutes dated November 18, 2026
2. Regular City Council Meeting Minutes dated November 18, 2026

**Scheduled Persons in the Audience:**
**Consideration of Bids:**
**Scheduled Hearings:**

**Communications "A"**

| | | |
|---|---|---|
| 1. | Memo from Administrator; Re: Request for MDOT Performance Resolution | P - 5 |
| 2. | Letter from Mayor; Re: Approve Agreement for Cloud-Based Accounting Software (Waiver of Bid) | P - 8 |
| 3. | Letter from Mayor; re: Appointments to Plan Commission | P - 16 |
| 4. | Letter from Mayor; Re: Appointments to Board of Zoning Appeals | P - 17 |

**Communications "B" – (Receive and File):**

| | | |
|---|---|---|
| 1. | Letter from Mayor; Re: Appointment to Commission on Aging | P - 18 |

**Ordinances:**

**Old Business:**

**New Business:**

**Unscheduled Persons in the Audience:**

**Claims & Accounts:** **Warrant #1558** **$ 1,199,356.68**

**Adjournment:**

Janice M. Ferencz

**Janice M. Ferencz, City Clerk**

City Council

# Work Study Session

November 18, 2026

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An Informal Meeting of the Council of the City of Southgate was held on November 18, 2026 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

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Present: Priscilla Ayres-Reiss, Karen George, Christian Graziani, Zoey Kuspa, Adriene Price, Phil Rauch
Absent: Edward Gawlik, Jr. (excused)

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Daniel Marsh, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Police Chief Mark Mydlarz, Police Deputy Chief Brent Newsted, Fire Chief Justin Graves, DPS Director Phil Ferro, Recreation Director Julie Goddard, Building Director Tim Leach

*Mayor Kuspa announced the Scarecrow Competition Awards.*

- *2026 Resident Award: The Engel Family*
- *Business Awards: 3rd-Mexican Gardens, 2nd-PASC, 1st-Planet Juice*
- *Department Award: Parks & Recreation*

*Mayor Kuspa announced the winners of the Halloween Home Decorating Contest.*

- *3rd Place Blayne Bainbridge, 15446 Drake*
- *2nd Place Dustin Belknap, 13024 Cherry*
- *1st Place Jessica Crossland & Christopher Miller, 13126 Superior*

*Discussed the following agenda items:*

- Appointments to DDA
- Appointment to Dangerous Building Hearing Board
- Resolution-Binding Letter of Agreement with Brad Lesko
- Purchase of Additional Body Camera Products (Waiver of Bid)
- Purchase of NightHawk and CellHawk Licenses (Waiver of Bid)
- Appointments to Commission on Aging

This meeting ended at 6:52 p.m.

# City of Southgate
## Regular City Council Meeting
## November 18, 2026

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, November 18, 2026 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

**This meeting began with the Pledge of Allegiance.**

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Present: Priscilla Ayres-Reiss, Karen George, Christian Graziani, Zoey Kuspa, Adriene Price, Phil Rauch

Absent: Edward Gawlik, Jr. (excused)

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Daniel Marsh, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Police Chief Mark Mydlarz, Police Deputy Chief Brent Newsted, Fire Chief Justin Graves, DPS Director Phil Ferro, Recreation Director Julie Goddard, Building Director Tim Leach

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**Minutes:**

Moved by George, supported Ayres-Reiss, RESOLVED, that the minutes of the City Council Work Study Session dated November 4, 2026 be approved as presented. Motion carried unanimously.

Moved by Rauch, supported by Ayres-Reiss, RESOLVED, that the minutes of the Regular City Council Meeting dated November 4, 2026 be approved as presented. Motion carried unanimously.

**Communications "A":**

1. Letter from Mayor; Re: Appointments to DDA moved by George, supported by Ayres-Reiss, THAT the Southgate City Council concur with the Mayor's Appointments to the Downtown Development Authority: Paul Aufdemberge, Todd Bondy and Ron Moran with a term expiring December 2030. Motion carried unanimously.

2. Letter from Mayor; Re: Appointment to Dangerous Building Hearing Board moved by George, supported by Ayres-Reiss, THAT the Southgate City Council concur with the Mayor's Appointments to the Dangerous Building Hearing Board: Michael Yoos with a term expiring December 2029. Motion carried unanimously.

3. Memo from Administrator; Re: Resolution - Binding Letter of Agreement with Brad Lesko moved by Rauch, supported by Price, THAT the Southgate City Council approve the Binding Letter of Agreement with Mr. Brad Lesko to be effective on November 22, 2026. Motion carried unanimously.

4. Letter from Mayor; Re: Purchase of Additional Body Camera Products (Waiver of Bid) moved by Rauch, supported by George, THAT the Southgate City Council waive the city bid process and approve the purchase of the Axon Performance and Axon Evidence licenses from Axon Enterprises, Inc. (Scottsdale, AZ) in the amount of $17,394.24, for a period starting February 1, 2027 and ending June 30, 2028. Motion carried unanimously.

5. Letter from Mayor; Re: Purchase of NightHawk and CellHawk Licenses (Waiver of Bid) moved by Rauch, supported by Ayres-Reiss, THAT the Southgate City Council waive the city bid process and approve a three year agreement with Leads Online LLC, expiring November 30, 2029, for the purchase of (3)

NightHawk licenses and (3) CellHawk licenses in the first year amount of $13, 957.50. Price increases for subsequent years of the agreement are limited to 3% year over year. Motion carried unanimously.

**Communications "B" – (Receive and File):**

1. Letter from Mayor; Re: Appointments to Commission on Aging moved by George, supported by Ayres-Reiss, THAT the Southgate City Council receive and file the Letter from the Mayor appointing Carol Healy, Nancy Mellon, Maria Graziani, Valenteen Bojanowski, Kim Kuspa & Jan Kwiatkowski to the Commission on Aging expiring December 2027. Motion carried unanimously.

**Unscheduled Persons In Audience**

1. Joanna Whaley, State Representative (2nd District), introduced herself and stated that she is available to support the residents and provided her phone number, 313-444-2168.

**Claims and Accounts:**

Moved by Rauch, supported by Price, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1557 for $2,075,666.06. Motion carried unanimously.

**Adjournment:**

Moved by Ayres-Reiss, supported by George, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:07 P.M. Motion carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
*Mayor*

JANICE M. FERENCZ
*City Clerk*

CHRISTOPHER P. ROLLET
*Treasurer*

- CITY COUNCIL -

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*Council President*
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KAREN E. GEORGE
PRISCILLA AYRES-REISS
PHILLIP J. RAUCH
ADRIENE PRICE
ED GAWLIK JR.

# City of Southgate

**Memorandum**

To: Honorable City Council Members

From: Dan Marsh, City Administrator

Date: November 24, 2026

Re: Request for MDOT Performance Resolution

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Included in your agenda packet is a Michigan Department of Transportation (MDOT) Performance Resolution (Form 2207B). This resolution is required for the City to be issued annual permits to work within the State Highway Right of Way, which includes work on the Barberry Relief Sewer Project.

The Administration respectfully recommends Council adopt the resolution and list the Southgate Director of Public Services; the Southgate Water System Supervisor; the Hennessey Project Manager; and the Southgate City Administrator as authorized to apply for the necessary permit work on behalf of the City

***Proposed Motion:*** *To adopt the attached Michigan Department of Transportation Performance Resolution for Municipalities (Form 2270B) as presented, and authorize the Southgate Director of Public Services; the Southgate Water System Supervisor; the Hennessey Project Manager; and the Southgate City Administrator to apply to the Department for the necessary permit work within the State Highway Right of Way on behalf of the Municipality.*



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If you require assistance accessing this information or require it in an alternative format, contact the Michigan Department of Transportation's (MDOT) Americans with Disabilities Act (ADA) coordinator at www.Michigan.gov/MDOT-ADA.

Michigan Department of Transportation 2207B (05/21)



# PERFORMANCE RESOLUTION FOR MUNICIPALITIES

*This Performance Resolution (Resolution) is required by the Michigan Department of Transportation for purposes of issuing to a Municipality an "Individual Permit for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".*

RESOLVED WHEREAS, the City of Southgate
*(County, City, Village, Township, etc.)*
hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this *Resolution* shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this *Resolution*, as provided by law. This *Resolution* is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.

2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.

3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.

4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to the PERMIT issued by the DEPARTMENT.

6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

7. The incorporation by the DEPARTMENT of this *Resolution* as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.

8. This *Resolution* shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Title and/or Name:

Southgate Director of Public Services

Southgate Water System Supervisor

Hennessey Engineers Project Manager

Southgate City Administrator

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the City Council
*(Name of Board, etc.)*

of the City of Southgate of Wayne
*(Name of MUNICIPALITY)* *(County)*

at a Regular City Council Meeting meeting held on the 2 day

of December A.D. 2026.

*Signed*

*Title*

*Print Signed Name*

JOSEPH G. KUSPA
*Mayor*

JANICE M. FERENCZ
*City Clerk*

CHRISTOPHER P. ROLLET
*Treasurer*

City of Southgate

- CITY COUNCIL -

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ADRIENE PRICE
ED GAWLIK JR.

November 25, 2026

To the Honorable
City Council
Southgate, Michigan 48195

Re: Approve Agreement for Cloud-Based Accounting Software **(Waiver of Bid)**

Ladies and Gentlemen:

I have reviewed the above and concur with the Finance Director's recommendation to waive the bid process and approve the agreement with BS&A Software to upgrade the financial accounting software to their cloud-based product BS&A Cloud in the total amount of $284,915.00. The first payment of $65,435.00 will be due upon execution of this agreement. Future payments will be in subsequent fiscal years and be budgeted in their respective proposed budgets.

Funds for the first payment have been reserved in the General Fund.

Your concurrence on this matter would be greatly appreciated.

Sincerely,

Joseph G. Kuspa
Mayor



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JOSEPH G. KUSPA
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# MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** Douglas Drysdale, Assistant City Administrator / Finance Director

**DATE:** November 25, 2026 DWD

**RE:** Recommendation to Approve Agreement for Cloud-Based Accounting Software **(WAIVER OF BID)**

I am requesting approval to waive the city bid process and approve an agreement with BS&A Software (Bath MI) to upgrade the financial accounting software to their cloud-based product BS&A Cloud in the total amount of $284,915.00. The amount includes the application, project management and planning, implementation, and travel expenses. In addition, the amount for implementation and training may be less, based on how much is needed.

The current desktop version of BS&A.NET is being phased out and all customers will eventually need to migrate to the Cloud version by approximately the year 2030. BS&A.NET will be supported until that time, however no new features or improvements are expected to be made to that version.

The 1st payment of $65,435.00 will be due upon execution of the agreement, which will occur in the current fiscal year. Future payments will occur in subsequent fiscal years, and will be included in their respective proposed budgets.

Funds for the 1st payment of $65,435.00 have been reserved in the General Fund for this purchase.

**Proposed Motion**
Waive the city bid process and approve the agreement with BS&A Software for their BS&A Cloud financial accounting software in the total amount of $284,915.00, including the 1st payment of $65,435.00 to be made upon execution of the agreement.



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**Proposal for:**

# City of Southgate, Wayne County MI

**October 16, 2026**

**Quoted by: Dominic Schneider**

## Software and Services for BS&A Cloud Upgrade

BS&A SOFTWARE®

*Thank you for the opportunity to quote our software and services.*

*At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.*

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to* ***listen****. Delivering unparalleled customer service is the foundation of our company.*

## Cost Summary

*Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count. Module fees are charged annually and include unlimited support.*

**Upgrade - Cloud Modules – *Annual Fee***

| | | |
|---|---|---|
| **Financial Management** | | |
| GL-General Ledger | | $10,385.00 |
| AP-Account Payable | | $8,520.00 |
| CR-Cash Receipting | | $9,365.00 |
| AR-Account Receivables | | $8,015.00 |
| FA-Fixed Assets | | $7,850.00 |
| | Total | $44,135.00 |
| **Personnel Management** | | |
| PR-Payroll | | $14,105.00 |
| HR-Human Resources | | $9,875.00 |
| | Total | $23,980.00 |
| **Community Development** | | |
| BD-Building Department | | $16,825.00 |
| BL-Business License | | $8,185.00 |
| | Total | $25,010.00 |
| **Property** | | |
| ASG-Assessing | | $9,885.00 |
| TX-Tax | | $6,540.00 |
| DPP-Delinquent Personal Property | | $2,170.00 |
| | Total | $18,595.00 |

| | | |
|---|---|---|
| **Utility Billing** | | |
| UB-Utility Billing | | $15,120.00 |
| | Total | $15,120.00 |
| | **Subtotal** | **$126,840.00** |

**BS&A Online** - *Fees for BS&A Online subscription services will be charged at the next renewal period.*

Public Records Search + Online Bill Pay
*With use of integrated Credit Card Processor*

Community Development
*Permit Application Feature - Enables contractors and the general public to submit permit applications online*

**New Purchase - Cloud Modules - *Annual Fee***

| | | |
|---|---|---|
| **Financial Management** | | |
| PO-Purchase Order | | $8,355.00 |
| | Total | $8,355.00 |
| **Personnel Management** | | |
| TS-Timesheets | | $6,365.00 |
| | Total | $6,365.00 |
| **Utility Billing** | | |
| WO-Work Orders | | $8,520.00 |
| | Total | $8,520.00 |
| | **Subtotal** | **$23,240.00** |

## Data Conversions/Database Setup

| | |
|---|---|
| PO-Manual Database Setup<br>Setup of Shipping, PO Types, Payment Terms, and Approvals | $2,450.00 |
| WO-Manual Database Setup<br>Setup of Work Order Types, Facilities, Assets, Equipment, Materials, Workers (if not using Employees as Workers) | $2,850.00 |
| **Total** | **$5,300.00** |

## Upgrade Implementation

***Services include:***

- *Management of your upgrade by our dedicated upgrade team for a smooth shift from .NET to BS&A Cloud*
- *Assigned project coordinator works with you to create a project schedule aligned with your processes and needs*
- *How-to guides and select reference videos provided for users to become familiar with relevant Cloud processes prior to your go-live.*
- *Preliminary conversion and validation performed by the Upgrade Team, validating data, balances, configurations, and related settings prior to your live upgrade.*
- *Final data extraction, upgrade and validation for your BS&A Cloud go-live.*
- *Module-specific data validation performed by domain experts in the dedicated Upgrade Team.*
- *Testing and implementation of existing customizations prior to go-live, preserving functionality and ensuring critical components are converted.*
- *Migration of key custom reports, enabling continuity in reporting for your municipality from .NET to Cloud.*
- *Automated configuration of users and security roles based on your prior setup in .NET.*
- *Conversion of approval workflows based on role-specific security, maintaining established processes.*
- *Training for all primary users on global functions of BS&A Cloud, such as navigation, searching, and reporting.*
- *Module-specific training for users of your municipality in their primary daily activities in BS&A Cloud.*
- *As applicable, configuration of existing hardware (barcode scanners, etc) for seamless integration with BS&A Cloud.*
- *As needed, transition from .NET Online Payments to cloud architecture configuration for uninterrupted payment processing.*
- *Prioritized support by the dedicated Upgrade Team for two weeks following your go-live, leveraging BS&A's best in class support system for case visibility and seamless transition to BS&A Customer Support following the hypercare period.*

**$110,100.00**

## New Module Project Management and Implementation Planning

***Services include:***

- *Analyzing customer processes to ensure all critical components are addressed.*
- *Creating and managing the project schedule in accordance with the customer's existing processes and needs.*
- *Planning and scheduling training around any planned process changes included in the project plan.*
- *Modifying the project schedule to accommodate any changes to the scope and requirements of the project that are discovered.*
- *Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.*
- *Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.*
- *Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).*

| | |
|---|---|
| **Total** | **$10,685.00** |

## New Module Implementation and Training

- *$1,425/day*
- *Days quoted are estimates; you are billed for actual days used*
- *Training days quoted/billed in full day increments only*

***Services include:***

- *Setting up users and user security rights for each application*
- *Performing final process and procedure review*
- *Configuring custom settings in each application to fit the needs of the customer*
- *Setting up application integration and workflow methods*
- *Onsite verification of converted data for balancing and auditing purposes*
- *Training and Go-Live*

**Setup Days**

| | | |
|---|---|---|
| ITS Setup - FM | Setup Days: 2 | $2,850.00 |
| ITS Setup - HRIS | Setup Days: 0 | $0.00 |
| ITS Setup – UB | Setup Days: 2 | $2,850.00 |
| | Total Setup Days: 4 | Subtotal: $5,700.00 |

**Implementation and Training Days**

| | | |
|---|---|---|
| ITS Training - FM | Training Days: 3 | $4,275.00 |
| ITS Training - HRIS | Training Days: 4 | $5,700.00 |
| ITS Training - UB | Training Days: 3 | $4,275.00 |
| | Total Training Days: 10 | Subtotal: $14,250.00 |
| | **Total Days: 14** | **Total: $19,950.00** |

## Cost Totals

| | | |
|---|---|---|
| Upgrade Modules – *Annual Fee* | Subtotal | $126,840.00 |
| Cloud New Purchase – *Annual Fee* | Subtotal | $23,240.00 |
| Data Conversions/Database Setup | Subtotal | $5,300.00 |
| Upgrade Implementation | Subtotal | $110,100.00 |
| Project Management and Implementation Planning | Subtotal | $10,685.00 |
| Implementation and Training | Subtotal | $19,950.00 |
| *Courtesy Discount on professional services* | Subtotal | -$11,200.00 |

**Total Proposed** **$284,915.00**

**The final invoice will reflect actual expenses following the completion of training activities based on the guidelines described below.**

$160/$185/$225 per day hotel, varies by state
$90 per day car rental
$70 per day meals
$730 per trip airfare/related expenses
$0.76/mile round trip for drive distance

## Payment Schedule

| | |
|---|---|
| 1st Payment: | **$65,435** to be invoiced upon execution of this agreement. |
| 2nd Payment: | **$150,080** to be invoiced July 1, 2027 for all modules. |
| 3rd Payment: | **$49,450** to be invoiced upon completion of upgrade implementation. |
| 4th Payment: | **$19,950** to be invoiced upon completion of new module training. |

JOSEPH G. KUSPA
*Mayor*

JANICE M. FERENCZ
*City Clerk*

CHRISTOPHER P. ROLLET
*Treasurer*

# City of Southgate

- CITY COUNCIL -

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ED GAWLIK JR.

November 25, 2026

To The Honorable
Southgate City Council
Southgate, Michigan 48195

**Re: Appointments to Boards/Commissions**

Ladies and Gentlemen:

Please be advised I have made the following appointments:

**Plan Commission** – for a term expiring December 2029:

Jim Yoos
Eric Codrington
Greg Hass (Replacing Pat Anderson)

Your concurrence on these appointments is greatly appreciated.

Sincerely,

Joseph G. Kuspa
Mayor

Cc: City Clerk



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# City of Southgate

November 25, 2026

To The Honorable
Southgate City Council
Southgate, Michigan 48195

**Re: Appointments to Boards/Commissions**

Ladies and Gentlemen:

Please be advised I have made the following appointments:

**Board of Zoning Appeals** – for a term expiring December 2029:

Jill Stephan
Mark Nemeth (Replacing Pat Anderson)

Your concurrence on these appointments is greatly appreciated.

Sincerely,

Joseph G. Kuspa
Mayor

Cc: City Clerk



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# City of Southgate

November 25, 2026

To The Honorable
Southgate City Council
Southgate, Michigan 48195

**Re: Appointments to Boards/Commissions**

Ladies and Gentlemen:

Please be advised I have made the following appointments:

**Commission on Aging** – for a term expiring December 2027:

Ginger Szarek 13812 Maywood

Sincerely,

Joseph G. Kuspa
Mayor

Cc: City Clerk



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